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COURSE COMPLETION CERTIFICATE REQUEST FORM

Please use this form if you need proof of course completion.

1. STUDENT DETAILS

	Student ID Number:		
	Student Name:		
	Student email:		
2.	COURSE DETAILS		
	Course name and level:		
	Course duration:		
	Course end date:		
3.	STUDENT SIGNATURE:	Date://	
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4. SUBMISSION OF FORM

Please submit the completed form using one of the options below:

Email: peo@smei.nsw.edu.au

In-person: Sydney Metropolitan English Institute 432 - 434 Kent Street Sydney, NSW 2000