

Sydney Metropolitan Group Pty Ltd T/A Sydney Metropolitan English Institute 432 – 434 Kent Street | Sydney | NSW 2000 | AUSTRALIA Telephone: +61 2 9744 1356 Email: info@smei.nsw.edu.au Web: www.smei.nsw.edu.au ABN: 88 614 264 023

## **COURSE COMPLETION CERTIFICATE REQUEST FORM**

Please use this form if you need proof of course completion.

## 1. STUDENT DETAILS

	Student ID Number:		
	Student Name:		
	Student email:		
2.	COURSE DETAILS		
	Course name and level:		
	Course duration:		
	Course end date:		
3.	STUDENT SIGNATURE:	Date://	
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## 4. SUBMISSION OF FORM

Please submit the completed form using one of the options below:

Email: peo@smei.nsw.edu.au

In-person: Sydney Metropolitan English Institute 432 - 434 Kent Street Sydney, NSW 2000